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Copy 5 of 4

1 December 1955

MEMORANDUM FOR: Finance Division, Accounts Branch

SUBJECT : - Travel Claims for the
Periods 18 Sept - 1 Oct 55 and 3 - 15 Oct 55.

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1. It is requested that subject officer's 144.1 account be credited in the amount of \$343.28 to liquidate advances as follows:

\$ 32.30 - Balance of \$150.00 drawn on 12 Oct 55.
100.00 - Drawn on 21 Oct 55.
100.00 - Drawn on 14 November 1955.
110.98 - Against \$300.00 drawn on 21 Nov 55.

When the requested action has been taken, advance account balance should be \$189.02 which will be accounted for on or about 1 February 1956.

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2. For your protection in taking this action, I certify that there is in the custody of the Project Comptroller sufficient vouchers which are consistent with Agency regulations, approved by an appropriate approving authority and certified by an authorized certifying officer in the total amount of \$343.28. This expense is properly chargeable as follows:

<u>TRAVEL ORDER NO.</u>	<u>ALLOTMENT SYMBOL</u>	<u>OBJECT CLASS</u>	<u>AMOUNT</u>
PCS-DCI-Proj 87-56	6-1004-10-001	02.1	\$ 343.28

3. The Security office has requested that these vouchers not be released through normal administrative channels.

Authorized Certifying Officer
Project Comptroller

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Distribution:

142 - Addressee

3 - Voucher file

4 - file5 - file

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